

Institute of Distance Learning

Name of the College / Centre- Global Business School & Research Centre, Tathawade, Pune- 411 033

Name of the College / Centre	Name of the Programme	Year / Semester / Specialty	Reg.& Rep.	Last date for accepting the exam. forms		Exam. fee Per Subject / Per Paper (Rs.)	Theory / Practical	Duration of the Exam.	Probable date of declaration of Result
				without late fee	with late fee as prescribed				
Programmes Under Distance Learning Mode									
Global Business School & Research Centre, Tathawade. Pune- 411 033.	MBA	I Year (Sem I)	Reg & Rep	03.12.2019	10.12.2019	600/-	Theory	10.01.2020 to 15.01.2020	19.02.2020
		I Year (Sem II)	Reg & Rep	03.12.2019	10.12.2019	600/-	Theory	03.01.2020 to 08.01.2020	
		II Year (Sem III)	Reg & Rep	03.12.2019	10.12.2019	600/-	Theory	10.01.2020 to 15.01.2020	
		II Year (Sem IV)	Reg & Rep	03.12.2019	10.12.2019	600/-	Theory	04.01.2020 to 05.01.2020	
					1000/-	Project Viva	06.01.2020		
	BBA	I Year (Sem I)	Reg	09.10.2019	16.10.2019	600/-	Theory	09.12.2019 to 16.12.2019	21.01.2020

Note:

Note : The late fee as mentioned below for accepting the examination forms will be charged:			
a	After the expiry of the last date without late fee (up to one week)	For First, Second & Third Year Annual Pattern, Sem. I to VII Reg /Rep Students	Fourth Annual & Sem.VIII onwards Students
	i) For the exam. in the Faculties of Medicine and Dentistry	1,500 /-	Rs.1,000 /-
	ii) For the B.Optom. Course and in the Faculties other than the Faculties of Medicine and Dentistry	750 /-	Rs.500 /-
b	After the expiry of the date with late fee (up to two weeks only)		
	For all Faculties	Rs. 250 /- Per day	Rs. 250/- per day

The examination forms will be uploaded on Campus ERP and all the students will be able to access it through their respective Campus ERP login. The students concerned should login to Campus ERP using their login credentials, fill up the required information, make online payment of examination fee/report information of offline payment of examination fee and submit the examination forms through their Campus ERP login only within the stipulated period. No offline examination form will be accepted. The access to the examination forms through Campus ERP will be withdrawn after the due date of filing with late fee and the students will not be able to fill examination form any more. Students who wish to apply after the due date of filing with late fee will be able to do so through a special link activated in their Campus ERP login after their application is duly approved by the concerned authority. If the last date of filling the examination forms falls on holiday/bank holiday or any other holiday decided later, the examination form will be available on Campus ERP on the next working day.

The colleges will daily review the status of examination forms submission and approve the forms which fulfill the criteria, print them and get them signed by the Deans / Principals / Directors and the incomplete forms or forms with incorrect information will be referred back to the student by the

college for necessary action. After the due date has passed, the College will prepare the report in the prescribed format and forward to the Vidyapeeth along with the authorized examination forms. Filling of examination forms before the closing of the academic term, all such applications shall be deemed to have been provisionally accepted by the Vidyapeeth. However if the Deans/ Principals / Directors communicates to the Vidyapeeth that, the applicants have not satisfactorily kept their term for their courses, then admission of applicants to the examinations concerned is liable to be cancelled or withdrawn.

In continuation of the earlier letter No. DPU/574/2015 dated 03.07.2015, the examination fee is revised. The revised examination fees is made applicable to the students who are admitted to their first year course/programme, from the academic year 2016-17 onwards. The revised examination fees is also made effective for the repeater students who are appearing for the examination of the first year vide letter No. DPU/717/2016 dated 01/09/2016.

The college office shall undertake the scrutiny of the examination forms and will ensure that the forms are correctly filled and the examination fees are also paid in accordance with the number of subjects offered by the students. As per the procedure laid down by the Account Section vide their letter No. DPU/855/18 dated 13/08/2018 the examination fees is to be collected from the students by (1) Online through Net Banking, Debit/Credit card etc or (2) offline through Demand Draft in favour of Vidyapeeth / NEFT into bank account of Vidyapeeth. The information related to the online and offline fee payments of examination fee will be available on the CampusERP in the form of a report. The Colleges will submit the examination fee payment details to the Examination Section along with the examination forms and demanded information in the prescribed Appendix attached herewith.

The Deans / Principals / Directors are requested to prepare the statement examination wise in triplicates shown in the enclosed Appendix. They are further requested to ensure that the examination forms along with the examination fee payment information report are sent to the Examination Section of the Vidyapeeth within seven days after the expiry of the last date without late fee and within seven days after the last date with late fee for filling the examination form. The Examination Section of the Vidyapeeth will retain the examination forms and one copy of the statement. The third copy of the statement will be sent to the Account Section of the Vidyapeeth within a couple of days for further necessary action.

Pimpri, Pune – 411 018

Ref.No / DPU / Exam /2763/19

Date: - 23rd August, 2019.



M. S. Phirange

Controller of Examinations

The Deans / Principals / Directors are also requested to bring the contents of this circular to the notice of students, teachers and all other concerned. <<

To view Appendix click here >>

To,

The Deans / Principals / Directors of all the constituent Colleges/Institutes of Dr. D. Y. Patil Vidyapeeth, Pimpri, Pune – 18 **Copy**

for information to :-

1. The PS to the Hon'ble Chancellor for kind information of Hon'ble Chancellor.
2. The PS to the Hon'ble Vice - Chancellor for kind information of Hon'ble Vice - Chancellor.
3. The Registrar, Dr. D. Y. Patil Vidyapeeth, Pimpri, Pune – 18.

Copy for information and necessary action to:-

1. The Finance Officer, Dr. D. Y. Patil Vidyapeeth, Pimpri, Pune – 18.
2. In-charge, Software Development Cell, Dr. D. Y. Patil Vidyapeeth, Pimpri, Pune – 18.