

Master of Business Administration (MBA)

GENERAL GUIDELINES FOR PREPARING AND SUBMISSION OF ASSIGNMENTS

Important Instructions:

Assignments are means of continuous assessment of theory of MBA programme of study. Assignments will help students to recapitulate the theory. The purpose of preparing and evaluating the assignments is to get the students acquainted with the theoretical and practical dimensions of the topics or area of study. The questions for the assignments are designed in a way to enhance the analytical skills of the students.

The following are some important points to be considered while preparing the assignments.

1. All assignments should have the cover page.
2. All assignments should be legible and written in candidate's own handwriting on ruled paper.
3. Answers should be appropriate, focused, legible and clean.
4. All three assignments of each subject should be punched together in one folder.
5. All assignments should be attached subject wise in separate plastic folder.